

**UNAPPROVED DRAFT**  
**BOARD OF DENTISTRY**  
**MINUTES**  
**SPECIAL CONFERENCE COMMITTEE “C”**

**TIME AND PLACE:** Special Conference Committee “C” convened on January 7, 2011, at 10:00 a.m., at the Department of Health Professions, Perimeter Center, 2<sup>nd</sup> Floor Conference Center, 9960 Mayland Drive, Henrico, VA 23233.

**FIRST CONFERENCE:** 10:00 a.m.

**PRESIDING:** Paul N. Zimmet, DDS

**MEMBERS PRESENT:** Meera A. Gokli, DDS

**MEMBERS ABSENT:** Misty Mesimer, R.D.H.

**STAFF PRESENT:** Alan Heaberlin, Deputy Executive Director  
Donna Lee, Discipline Case Manager  
Kelley M. Wynne, Adjudication Specialist

**QUORUM** With two members present, a quorum was established.

**Robert W. Kaiser, DDS  
Case No.: 128904** Dr. Kaiser appeared with counsel, Richard L. Lawrence, to discuss the allegations set forth in a Notice of the Board dated September 7, 2010. The Committee received statements from Dr. Kaiser, Sylvia Kaiser, respondent’s wife, and Mr. Lawrence, and discussed the allegations with them.

**Closed Meeting:** Dr. Gokli moved that the Committee convene in a closed session. The motion was seconded and passed.

**Reconvene:** Dr. Gokli moved to certify that only matters lawfully exempted from open meeting requirements under Virginia law were heard, discussed or considered by the Committee. The motion was seconded and passed.

**DECISION:**  
**Case No. 128904** Ms. Wynne reported that the Committee found Dr. Kaiser instructed the office manager in his practice to ascribe his signature to prescriptions which resulted in the office manager signing a total of 105-115 prescriptions between October 2007 and October 2009. Dr. Kaiser failed to document treatment records to include radiographs taken, the date of treatment, diagnosis and treatment rendered, a list

**Virginia Board of Dentistry  
Special Conference Committee “C”  
January 7, 2011**

of drugs prescribed, administered, dispensed and the quantity, and failed to sign and date written prescriptions. Dr. Kaiser failed to maintain patient’s radiographs.

The sanctions reported by Ms. Wynne were that Dr. Kaiser is to be issued a reprimand; placed on probation for two years with a term that two unannounced record inspections be conducted with ten patient treatment records to be reviewed; within 6 months from the date of entry of the Order, Dr. Kaiser shall complete not less than 7 hours of continuing education in recordkeeping and risk management and complete the Virginia Dental Law Examination. Dr. Kaiser is restricted from writing prescriptions for Schedule II - V controlled substances while on probation, and the Board will review his Prescription Monitoring Program Report. Dr. Kaiser is assessed a \$9,800 monetary penalty.

Dr. Gokli moved to adopt the decision of the Committee. The motion was seconded and passed.

**SECOND  
CONFERENCE:**

1:10 p.m.

**PRESIDING:**

Paul N. Zimmet, DDS

**MEMBERS PRESENT:**

Meera A. Gokli, DDS

**MEMBERS ABSENT:**

Misty Mesimer, R.D.H.

**STAFF PRESENT:**

Alan Heaberlin, Deputy Executive Director  
Donna Lee, Discipline Case Manager  
Gail Ross, Adjudication Specialist

**QUORUM:**

With two members present, a quorum was established.

**William Bigelow, DDS  
Case No.: 128270**

Dr. Bigelow appeared with counsel, Richard Armstrong, to discuss the allegations set forth in a Notice of the Board dated November 5, 2010. The Committee received statements from Dr. Bigelow, Dr. Robert A. Strauss, Professor, Department of Oral and Maxillofacial Surgery at VCU School of Dentistry; and Mr. Armstrong and discussed the allegations with them.

**Closed Meeting:**

Dr. Gokli moved that the Committee convene in a closed session. The motion was seconded and passed.

**Reconvene:**

Dr. Gokli moved to certify that only matters lawfully exempted from

**Virginia Board of Dentistry  
Special Conference Committee “C”  
January 7, 2011**

open meeting requirements under Virginia law were heard, discussed or considered by the Committee. The motion was seconded and passed.

**DECISION:  
Case No. 127900**

Ms. Ross reported that the Committee found from April 2006 to November 2009, Dr. Bigelow directed a registered nurse, whom he employed, to administer general anesthesia to patients, which included Propofol, despite the fact that the nurse is not licensed in Virginia as a certified registered nurse anesthetist as required by the Board’s Regulations. Dr. Bigelow failed to post in plain view of patients radiation certificates for those in his practice who place or expose x-ray film, and he failed to maintain temperature measuring devices in his practice.

Ms. Ross further reported that Dr. Bigelow changed his protocol for administering anesthesia upon notice of the underlying investigation and there had been no patient harm. The Committee imposed no sanctions against Dr. Bigelow.

Dr. Gokli moved to adopt the decision of the Committee. The motion was seconded and passed.

**Approval of Minutes:**

Upon a motion by Dr. Gokli and a second by Dr. Zimmet, the minutes from the Informal Conference conducted on November 12, 2010 were approved.

**ADJOURNMENT:**

With all business concluded, the Committee adjourned at 2:12 p.m.

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Paul N. Zimmet, DDS, Chair

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Sandra K. Reen, Executive Director

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Date

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Date